Enrolment Policy

Policy based on the Department of Education and Communities Enrolment policy “Enrolment of Students in Government Schools: A Summary and Consolidation Policy.” August 1997

Local enrolment

A local enrolment is a student whose permanent residence is situated within the designated local enrolment area. Please refer to the map available from our website or our office that defines the school’s local enrolment area.

Applicants residing in the school’s designated local area should complete and submit the form application to enrol in a NSW government school. The form is available to download at http://www.schools.nsw.edu.au/gotoschool/enrolment/index.php. This form may be submitted to the school at any time throughout the course of the year with copies of your child’s birth certificate and up to date immunisation records.

The school will seek evidence demonstrating local residence status through the provision of current original documents. These are:

- Property ownership or tenancy documents in the name of the applicant’s parent e.g. a rate notice or tenancy agreement.
- Utility account statements e.g. water, electricity, telephone or gas bills. This must display the name and local address of the applicant’s parent.

Visa status of non-Australian citizens will be checked with regard to fees necessary to be paid to the Government (Temporary Resident Visa Unit).

Guardianship arrangements for enrolling students will need to be confirmed with the school.

Non Local Enrolments

A non local enrolment is a student whose permanent residence is beyond the designated local enrolment area.

Parents or caregivers living outside the school’s designated local area may apply to enrol their child(ren) at the school.

Places for non local applicants will be considered in light of the whole school and each academic year’s figures, given:

- The number of teaching spaces available
- That sufficient buffers be left to accommodate possible new local enrolments throughout the school year.

Non local applicants should complete and submit the application for non local enrolment at the end of this document. Applications should be addressed to the Principal for consideration by the placement panel.

Non local enrolment applications will be considered with reference to each applicant’s residential address and the following criteria:

1. Compassionate circumstances
2. Siblings of a child currently enrolled at Narraweena Public School

Please note: Satisfying one or more of these criteria does not guarantee enrolment. An offer of enrolment will only be made to non local applicants if places are available.

Non local applicants who are made offers of enrolment will be required to complete and submit the form Application to enrol in a NSW government school prior to their enrolment being finalised and commencement of attendance at school.

Where demand exceeds availability for non local enrolment positions, a waiting list will be established and parents notified as soon as a place becomes vacant in the relevant grade/s. Waiting lists for each academic year are for the current calendar year only. Parents will be advised if their child is on a waiting list.

Appeals

Where a parent wishes to appeal against the decision of the placement panel, the appeal should be made in writing to the Principal. The Principal will seek to resolve the matter. If the matter is not resolved the School Education Director will consider the appeal and make a determination. The School Education Director will consult with the Principal and the school community as necessary. The purpose of the appeal is to determine whether the stated criteria have been applied fairly.

International Fee Paying Students

International fee paying students may apply for enrolment at this school.

Their applications must be made using the NSW Government Schools International Student Application Form through the International Students Centre. The Centre is responsible for the verification of status of these students.

The school will consider these applications in light of the availability of places.

see reverse for enrolment form
Application for non local enrolment

Student Information

Family Name: ___________________________ Date of Birth: ____ / __ / ______
Given Names: ___________________________ Male/Female: __________
Address: _______________________________ Postcode: __________
Home Phone: _______________ Work Phone: _______________ Mobile Phone: _______________
Parent/Guardian name: ___________________________ Relationship to student: ___________________________
Present school: ___________________________ Present Year (K-6): ___________________________

Non local school placement request

Year Sought: ___________________________ Proposed Date for enrolment: ____ / __ / ______
Please give details of the reason for your application for non local enrolment:
________________________________________
________________________________________
________________________________________
________________________________________
Signature of Parent/Guardian: ___________________________ Date: __ / __ / ______

School use only:

Date received: ____ / __ / ______ Places available? _______________ Parents advised on: ____ / __ / ______
Designated local school: ___________________________
Notes: __________________________________________
________________________________________
________________________________________
________________________________________
________________________________________
Narraweena Public School is situated in beautifully landscaped grounds with large play areas. We believe strongly in providing natural places for students to explore and develop an understanding for our environment whether it is in our vegetable gardens or joining our garden club.

The school welcomes the involvement of parents and community members in a variety of ways. Teachers invite parents to help with class activities, during excursions and other special activities.

Other ways parents can be involved in our school:-

- The Parents and Citizens Association and its committees welcome active parent assistance.
- The School Canteen and Uniform Shop rely on parents who are rostered to help.
- The Band and Dance programs are supported by parents.

If you would like to assist or volunteer please contact the school office on 9971 5778 for more information and contact details.

The Parents and Citizens Association (P&C) is the parent body within the school which welcomes the involvement of all parents and community members. Joining the P&C is your opportunity to keep well informed about the school and participate in decisions about many aspects of school life.

The goal of the P&C is to assist the staff and teachers of the school to ensure that all students at the school receive a quality education encompassing both academic and non-academic pursuits in an inclusive and safe learning environment.
Inspiring your child

Narraweena Public School is proud of its motto ‘I aspire’. Through outstanding and dedicated teaching staff, we are able to inspire children to achieve outstanding results.

Art Program

The Creative Arts are an important focus here at Narraweena. Students in Years 1-6 attend 80 minutes Creative Arts lessons per week. We have a dedicated Art Room that has recently had a mural painted and is now an inspirational learning environment. Our Creative Art teacher, Dany Coelho, is intensely passionate about arts and as well as having a teaching degree has worked as a graphic designer, has a Diploma in Colour and Design and a degree majoring in Theatre Studies.

Dance

Our dance program consists of 2 talented dance groups. One group is selected to represent our school in selected Eisteddfod’s and competitions. The second group consists of 70 plus students who compete in the Wakakirri story dance competition.

All classes from K-6 participate in a weekly dance lesson for two terms of the year. At the end of the semester each class performs their dance routine at a special concert for the whole school and community.

Drama

Students from Years 4-6 are invited to audition for the drama group. The students then collaborate with the drama teacher to develop a play.

The drama group performs at the Arts North Drama festival in July. They also perform at the school performance evening and at various times throughout the school for the community.

Film

At Narraweena we offer classes for a gifted and talented group. Students study all aspects of movie making from preproduction through to post production. Students then collaborate to create a movie.

We also hold an annual film festival called ‘Narrafest’. This festival allows all students to enter a film that they have made at school or at home and to showcase it to our community. Prizes are awarded for original concept, best acting and editing. Narrafest is held on an evening in Term 4.

Sport

Today it is so important for our children to be healthy. It is crucial that they have the best start in life with their health and fitness. At Narraweena Public School children will have the opportunity to take part in PDHPE lessons each week by a specialised Physical Education Teacher. Children are individually assessed and graded allowing the program to be aimed at their needs. We provide 2 hours of fitness, strength, health and nutrition each week. This is part of the program that incorporates every outcome in the PDHPE syllabus.

Narraweena provides a variety of weekly sport programs which include soccer, netball, cricket, AFL, tennis, basketball, touch football, rugby league, volleyball and modified softball. Accredited coaches give children the best opportunities to find sports that they enjoy. In Terms 3-6, students are selected to participate in teams that represent our school in the PSSA schools competition and State Knockout competitions.
Achieving excellence

Academic

Narraweena Public School creates an environment where every child has the opportunity for success. Students are encouraged to develop and explore their individual talents in a caring and enriching environment. Narraweena excels in identifying and enriching gifted and talented students to maximise their learning. Our experienced staff provide the supportive and stimulating environment. Programs are tailored to the individual learning style of your child. All students are able to achieve their personal best.

We believe in providing new experiences and creating new possibilities through learning. We have a strong commitment to providing quality literacy and numeracy programs from Kindergarten to Year 6.

Technology

We use innovative programs and technologies to allow all students to excel in their learning. All classrooms are fitted with the latest technology. All children use Ipads as a tool to develop their education. The school is fitted with wireless technology to ensure the most benefit can be gained from portable devices.

Band

Narraweena Public School’s Band Program is open to students from Year 3 - 6. Every year in term 4, students in the current Year 2 receive a note asking their parents if they are interested in their child joining the School Training Band and a list of available instruments is for hire. Students with parental permission are then given an instrument trial and a suitable instrument allocated. At the start of Year 3, the students have group instrument tuitions for Term 1 to learn the basics of playing their instrument. From Term 2, they join together to become the Training Band and rehearse every Wednesday morning from 8am - 8.50am as a band. Their group tuitions continue as well. After the students have completed their first year in the band, they are promoted to the Concert Band. The Concert Band rehearse on Wednesday afternoons from 3.15pm - 4pm. Both bands perform at a School assembly each term, Performance Night, Presentation Day and the Concert Band perform in the different music festivals throughout the year.